



# LEARNER PACKAGE

GeT Customer Onboarding

# Welcome to Global eTraining

Welcome to the Global eTraining (GeT) community. It's our utmost priority to ensure you have an excellent experience with our Knowledge Management Solutions and our team from day one, so we've compiled this packet of resources to provide a framework and clear path for success.

This packet will provide you with an overview of both our learner tools, resources, and more!

This packet includes:

- Learner Tools & Resources** ..... 2
- Navigating the LMS ..... 2
- 'GeT Everything' Library Overview ..... 2
  - Premium Health & Safety Content ..... 3
- 'GeT Interactive' Course Interface Overview ..... 3
  - Custom Learning Paths ..... 3
  - VARK Learning Methodology ..... 4
  - Learning Element Filters ..... 4
  - Automatic Translation ..... 4
  - Dark / Light Mode ..... 4
  - Help Desk ..... 4
- 'GeT Know-How' Autodesk Plugin Overview ..... 5
  - Installing the 'GeT Know-How' Plugin ..... 5
- Help Desk and FAQs ..... 5
- How to Stay Up-To-Date with Global eTraining** ..... 6
- 'From the Ops Director's Desk' Monthly Blogs ..... 6
- Social Media ..... 6



# Learner Tools & Resources

Explore the extensive learner features and resources of the Global eTraining Knowledge Management Platform.

These expertly-crafted training tools will help boost your efficiency, productivity, and ultimately, your personal and professional success.

Keep reading for a variety of product overviews, video demos, and more!

## Navigating the LMS

Click below for some simple video tours and demos on navigating the Learner Management System.

[CLICK HERE](#) for a video demo of how to log into the LMS

[CLICK HERE](#) for a 'Beginner' video tour of the dashboard.

[CLICK HERE](#) for an 'Advanced' video tour of the dashboard.

## 'GeT Everything' Library Overview

The **'GeT Everything'** library is an extensive suite of expertly crafted BIM-relevant courses. The courses cater to all skills levels, specializations, and departments, and is ever-growing and expanding to include the most comprehensive cutting-edge content in the AEC space, including:

- Autodesk (60+ Courses)
- Building Information Modeling (20+ Courses)
- Microsoft Office 365 (30+ Courses)
- Health, Safety, and Compliance (80+ Courses)
- BIM Track
- Revizto
- Total Leadership
- Primavera, Rhino and Grasshopper
- Solidworks, Microstation and Sketchup
- Bluebeam Revu
- and more!

[View Course Library →](#)



## Premium Health & Safety Content

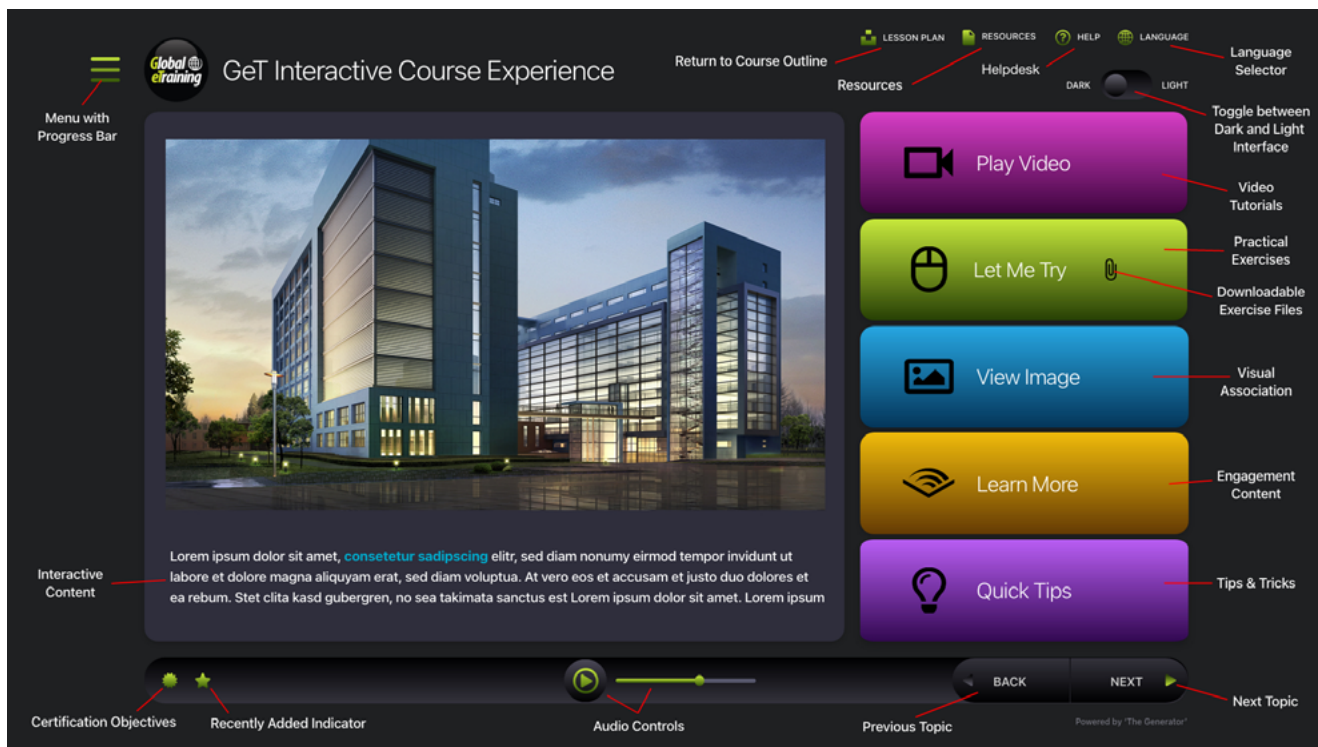
In addition to 'GeT Everything' content, learners can also gain access to our Premium Health and Safety content. This content includes over 335+ health, safety, and compliance courses, with access to official OSHA certification options.

This premium content is an extra charge per learner and can only be purchased in addition to a pre-existing Global eTraining subscription.

To gain access to this content, please contact your manager.

## 'GeT Interactive' Course Interface Overview

'GeT Interactive' is our completely customizable course interface that promotes maximum retention, personalization, and efficiency.



The 'Get Interactive' course interface has been designed to include the most cutting-edge learner features in the AEC space, including:

## Custom Learning Paths

With Global eTraining's 'Custom Learning Paths', learners can work on developing the skills they need, not the skills they already have.



This is done through '**Knowledge Gap Assessments**', which learners complete intermittently throughout their courses. These assessments work to gather information on individual's skill levels in different topics, and automatically provides learners with a '**Custom Learning Path**' to show which areas they should continue to train in and which areas they can skip.

Ultimately, this helps learners train more efficiently, save time, and learn the skills they need to be successful.

[CLICK HERE](#) for a video demo on Custom Learning Paths.

## VARK Learning Methodology

Learners can utilize training that caters to their specific learning style (Visual, Auditory, Reading/Writing, or Kinesthetic). Catering to personal learning styles enables individuals to retain information quicker and for longer periods of time.

[Learn More about VARK](#)

## Learning Element Filters

Learners can avoid sifting through unwanted interactive learning elements by utilizing our filter options.

From video content to practical "**Let Me Try**" exercises, getting access to the content users want, and managing their personal eTraining experience is extremely simple.

## Automatic Translation

Learners can experience all of Global eTraining Autodesk and BIM content in English, German, French, and Spanish through the '**Language**' button in the top right corner of the '**GeT Interactive**' Course Interface.

\*As a note, courses built in '**The Generator**' can be translated and enjoyed in over 25 different languages!

## Dark / Light Mode

Individuals can customize their learner interface by choosing '**Light**' or '**Dark**' mode to suit their personal preferences.

Learners can switch between '**Dark**' and '**Light**' mode by adjusting the toggle on the top right hand of the '**GeT Interactive**' course interface.

## Help Desk

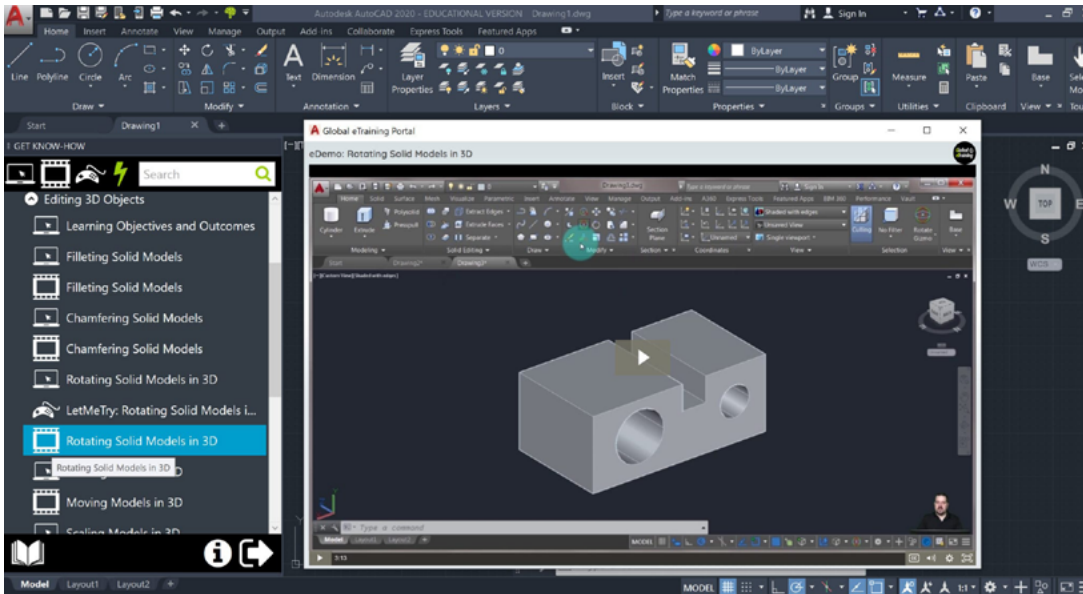
In the top right-hand corner of the '**GeT Interactive**' learner interface, learners have direct access to our Help Desk team for any technical inquiries or concerns



## 'GeT Know-How' Autodesk Plugin Overview

'GeT Know-How' is our intuitive productivity tool that enables learners to access full course content directly inside their favorite Autodesk software, where they are shown training suggestions based on their software commands.

With behavior-based training suggestions, your team will have instant access to relevant training content, so they can solve problems efficiently and GeT more done.



## Installing the 'GeT Know-How' Plugin

[Click here](#) to download Global eTraining's intuitive, on-demand reference and eTraining tool, 'GeT Know-How' for Revit, AutoCAD, AutoCAD Civil 3D, AutoCAD Plant 3D, Inventor, and Navisworks. Just one download for seamless installation in your Autodesk software.

[CLICK HERE](#) for a video demo on installing the 'GeT Know-How' Autodesk plugin.

[CLICK HERE](#) for a video demo on 'GeT Know-How's' functions and purposes.

## Help Desk and FAQs

If you have any technical questions or concerns, [please click here](#) to submit a ticket to our Help Desk team, who will reach out to you shortly.

In addition, please feel free to take a look at our [Technical FAQs](#) and [General FAQs](#) for quick references.

# How to Stay Up-To-Date with Global eTraining

## 'From the Ops Director's Desk' Monthly Blogs

'From the Ops Director's Desk' blogs are monthly updates from our Operations Director, **William Myers**.

These blog posts contain the most relevant, up-to-date information on Global eTraining content refreshes and launches, also including '**sneak peeks**' into upcoming course releases and big announcements.

[Click here](#) to access previous '**From the Ops Director's Desk**' posts, and stay tuned to your inbox, as we send out each new edition to our clients via email!

## Social Media

Stay tuned to our social media accounts for the quickest access to Global eTraining updates, announcements, and releases!





**Learn Faster. Retain More. Save Time.**